

CALVIN CULY

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PROFESSIONAL PROFILE

- Over 9 years of personal, academic, and professional experience in web design, 2D & 3D graphics, print design, video editing, audio editing/composition, creative/academic writing, and general troubleshooting
- 2 years experience in a professional office space maintaining and improving upon office systems, procedures, marketing and resource tools, and student to instructor connectivity
- Quickly and positively adapt to changes on the job and actively seeks to establish more efficient methods for completing projects. A reliable worker who can be depended upon to complete difficult tasks without supervision. A person of integrity who does what they say they will and is committed to the job.
- A team builder who actively assists others and promotes a positive attitude among coworkers. Is not easily frustrated or deterred by new challenges or setbacks on the job. Is able to communicate clearly with coworkers or supervisor and is concerned with the well being of others. Understands the importance of valuing and serving others above oneself.
- A skilled problem solver, able to identify, diagnose, and find solutions to problems relating to operation, quality, or efficiency of the job. Skilled in making decisions individually or through input and collaboration in a team setting.
- Skilled at prioritizing multiple tasks and managing required deadlines. Able to remain focused in potentially distracting environments and makes use of the resources available to better complete each project.
- A skilled compiler, organizer, and analyzer of data who is able to critically review findings and develop working solutions.
- Ability to work well independently and in a team setting, under pressure, and in a changing environment.
- Excellent written and verbal communication skills, able to learn new skills quickly.

Computer Skills

Excellent skills in Blender, Maya, MS Office Suite, Windows OS, HTML, CSS, Adobe Acrobat Professional
Intermediate skills with PHP, JavaScript, Flash, Adobe Photoshop, Adobe InDesign, Adobe Premier Pro

PROFESSIONAL EXPERIENCE

Administration

- Reorganized and systemized an office area and departmental server database (implemented a monthly backup system for file protection).
- Effectively and consistently took care of recurring tasks (mailings, print jobs, formatting documents, inventory) while managing and assisting with other ongoing projects.
- Developed numerous how-to tutorials, assembly instructions, and training tools for future employees and course instructors. Also assisted professors in digital awareness and understanding various presentation and collaboration tools.

Graphic Arts

- Created realistic pre-vis renderings for multi-million dollar architectural project.
- Created numerous websites & design material for painting companies, non-profit organizations, and educational institutions.
- Designed a promotional poster for a conference attended by 3000+ youth and adults (Youth Quake).
- Assisted in increasing student online awareness and developed two student resource websites.
- 3D design "*Futuristic Vehicle*" requested for use in research and technical development for rapid prototyping by Belgian company Materialise.
- Filmed and edited a number of graduation ceremonies, music videos, and experimental videos.

General

- Collaborated and designed material to raise student awareness and help market educational initiatives.
- Learned how to drive and operate a 75ft boom lift comfortably in an urban area while painting large buildings.
- Conducted two workshop presentations for both youth and adults at conventions in Regina, SK introducing 2D & 3D computer graphics, giving brief tutorials, resource handouts, and igniting a passion for creative learning and introducing parents to the means to developing these skills.

EMPLOYMENT HISTORY

Assistant Painter | Northlight Painting & Pressure Washing | Arlington, WA | (05/2010 - 09/2010)

- Quickly learned new painting and construction skills, tools, and procedures
- Took initiative with new challenges, suggested and implemented outcomes with supervisor
- Always remained alert and observant on the job, aware of what was happening and needed to be accomplished, as well as when someone needed assistance
- Pressure washed & painted homes and historical buildings
- Learned to drive and operate a 75ft. boom lift in urban and rural areas
- Designed a business card & letterhead, developed a number of area schematics of homes for painting estimates (schematics contained various orthographic views of the home containing measurements)
- Kept a positive attitude in less than ideal situations and helped promote peace among coworkers

Administrative Assistant | Briercrest College & Seminary | Caronport, SK | (07/2007 - 08/2009)

- Maintained an inventory of course material and outgoing course packages, cleaned and organized department servers, set up and printed large print jobs, designed print material, resource websites, and hosted weekly podcasts in the midst of other ongoing projects
- Worked closely with a diverse team of professionals, strategizing, and developing marketing plans
- Researched and developed online tools for students at a distance
- Designed a number of 3D visualizations as key and supporting elements for various projects

Dishwasher | Sodexo Food Services | Caronport, SK | (07/2006 - 12/2006)

- Supervised student workers in the dish pit, ensured they remained focused & on task, and encouraged them to do their best
- Worked hard to maintain a clean environment, planning ahead for after-meal rushes and keeping the kitchen organized and clean

EDUCATION

Bachelor of Fine Arts: Animation & Industrial Design

Emily Carr Inst of Art Design - Canada - British Columbia - Vancouver (09/05/2009 - 04/23/2011)

GPA: 3.7 - 3.8

High School Diploma

Caronport High School - Canada - Saskatchewan - Caronport (09/03/2003 - 06/25/2007)

GPA: 3.8